



## **License Discipline and Conviction Information to be Provided to the Board or Bureau**

The Board/Bureau received your renewal application in which you indicated that you have had a license disciplined by a government agency or other disciplinary body; or been convicted of a crime since you last renewed your license. In order to assist the Board/Bureau in determining what, if any, action need be taken, please provide information for each disciplinary action or conviction whether a misdemeanor, felony, or infraction over \$300 or involving controlled substances or alcohol, including those that have been dismissed, reduced or expunged.

Please provide the following information for each conviction sustained:

1. A detailed written explanation describing the circumstances and events that led to your license discipline, arrest(s) and conviction(s).
2. Documents relating to your license discipline or disciplinary actions taken against any other license by a government agency or disciplinary body.
3. Certified documents relating to the arrest, such as: police report, arrest report, booking report, complaint, citation or ticket.
4. Certified Court documents, such as: Notice of Charges, Complaint, or Indictment; Plea Agreement, Sentencing Order, Probation Order, or Judgment; Dismissal, Probation Release, or Court Discharge.
5. Related mitigating evidence or evidence of rehabilitation.

Please provide the requested information to your licensing Board or Bureau within 30 days from the date of receipt of this letter. Please include your license number on any correspondence with the Board or Bureau. Include a copy of this letter if you are able to do so. Upon receipt and review of this information, the Board or Bureau will determine what, if any, action will be taken against your license.

Mailing address and contact information for the Boards and Bureaus can be found on page 2 of this letter. Please contact the appropriate licensing Board or Bureau if you have questions regarding this matter.

## Board and Bureau Mailing and Contact Information

Board of Registered Nursing 1625 N. Market, Suite N-217 Sacramento, CA 95834-1924 (916) 322-3350 <a href="http://www.rn.ca.gov">www.rn.ca.gov</a>	Medical Board of California 2005 Evergreen Street, Suite 1200 Sacramento, Ca 95815 (916) 263-2424 <a href="http://www.medbd.ca.gov">www.medbd.ca.gov</a>
California Board of Psychology 2005 Evergreen Street, Suite 1400 Sacramento, CA 95815 (916) 263-2699 <a href="http://www.psychboard.ca.gov">www.psychboard.ca.gov</a>	Board of Barbering and Cosmetology 2420 Del Paso Road, Suite 100 Sacramento, CA 95834 (916) 574-7570 <a href="http://www.barbercosmo.ca.gov">www.barbercosmo.ca.gov</a>
Dental Board of California 2005 Evergreen Street, Suite 1550 Sacramento, CA 95815 (916) 263-2300 <a href="http://www.dbc.ca.gov">www.dbc.ca.gov</a>	Committee on Dental Auxiliaries 2005 Evergreen Street, Suite 1050 Sacramento, CA 95815 (916) 263-2595 <a href="http://www.comda.ca.gov">www.comda.ca.gov</a>
Bureau of Security and Investigative Services 2420 Del Paso Road, Suite 270 Sacramento, CA 95834 (916) 322-4000 <a href="http://www.dca.ca.gov/bsis">www.dca.ca.gov/bsis</a>	